

# Conference Code of Conduct

The Louisiana Library Association is committed to providing a safe, productive, and welcoming environment for all participants to the 2024 LLA Annual Conference. All participants, including, but not limited to, attendees, speakers, volunteers, association management staff members, service providers, and all others are expected to abide by this Conference Code of Conduct.

Unacceptable Behavior is defined as:

- Harassment, intimidation, or discrimination in any form.
- Verbal abuse of any attendee, speaker, volunteer, exhibitor, service provider, or other meeting guest.
- Examples of verbal abuse include, but are not limited to, verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, volunteer, exhibitor, service provider, or other meeting guest.
- Disruption of presentations during sessions or at other events organized by the Louisiana Library Association throughout the conference. All participants must comply with the instructions of the moderator and service provider staff.
- Presentations, postings, and messages should not contain promotional materials, special offers, job offers, product announcements, or solicitation for services. The Louisiana Library Association reserves the right to remove such messages and potentially ban sources of those solicitations.
- Participants should not record any speakers or presentations that take place in sessions or events.

The Louisiana Library Association has zero-tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by participants or our staff at our meetings. If you experience harassment or hear of any incidents of unacceptable behavior, the Louisiana Library Association asks that you inform either Kenya Iverson 2023-24 Board President at [Kenya.at.lla@gmail.com](mailto:Kenya.at.lla@gmail.com), or Ellen John Conference Co-Chair, at [llaconfplanning@gmail.com](mailto:llaconfplanning@gmail.com) so that we can take the appropriate action.

The Louisiana Library Association reserves the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and the Louisiana Library Association reserves the right to prohibit attendance at any future meeting, virtually or in person.

